

平成30年度 Politecnico di Torino への
Erasmus+プログラムに基づく派遣【募集要項】

— 概 要 —



○派遣期間：H30 年 9 月以降の渡航開始月から 3 ヶ月間

※派遣期間については国際課に相談ください。

○対 象：応用生物学域（Applied Biology）、物質・材料科学域（Materials Science）、デザイン科学域（Architecture and Design）の博士前期課程に派遣開始時に在籍する本学学生で、英語能力が CEFR の B1 以上であること（概ね TOEIC 550 点以上相当）

※ Politecnico di Torino の指導予定教員から、受入れ許諾を得ている必要があります。

○募集人数：2 名

○奨 学 金：Erasmus+プログラムにより渡航費（1,100 ユーロ）、奨学金（月額 850 ユーロ）を支給

○申請期限：平成 30 年 5 月 11 日（金）

○申請方法：国際課留学生係（ses@jim.kit.ac.jp）にメールにて申請書類を提出のこと

○審査方法：書類及び面接審査

※面接は平成 30 年 5 月下旬の予定

○結果通知：平成 30 年 6 月上旬

【問合せ先】

国際課留学生係

TEL: 075-724-7128

E-mail: ses@jim.kit.ac.jp

ERASMUS+ HIGHER EDUCATION STUDENTS AND STAFF MOBILITY

Call for Applications for Student mobility for studies

Project year 2017

Art. 1 Purpose of the call and general regulations

This call regulates the application procedure for student mobility in the framework of the **Erasmus+ International Credit Mobility project** between **Politecnico di Torino**, Italy and **Kyoto Institute of Technology**, Japan.

Erasmus+ is the EU programme for education, training, youth and sport covering the period 2014-2020. It offers a wide range of opportunities for students and staff to study and train abroad and obtain credits, which are then recognised by the sending institution.

Art. 2 Mobility types and available places

Under this call for applications, the following places are available for prospective candidates from Kyoto Institute of Technology *MASTER (2nd cycle) in the fields of **Applied Biology, Materials Science and/or Architecture and Design**: 2 places*

The present call for applications provides mobility grants for *the 2018 academic year*.

Art. 3 Admission requirements

3.1 In order to apply prospective candidates must be *enrolled* at *Kyoto Institute of Technology* at the moment of application and for the whole duration of the mobility.

In addition

3.2 Language proficiency

Applicants are required to be proficient *in English at level B1* of the CEFR respectively, and to provide certifications of the required level.

3.3 Ineligibility

- If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.
- Students who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant agreement and/or if they fail to complete and submit the final online report, unless they are prevented from completing their planned activities abroad to a case of force majeure.

Art. 4 Activities

Mobility for studies:

Erasmus+ grants for study are awarded for full time study activities, including thesis preparation, at second study cycle. The studies in which the beneficiaries are enrolled must be leading to a recognized degree or another recognized tertiary level qualification.

Art. 5 Grants

5.1 Grantees will receive a grant as a contribution to their costs for travel and individual support during their mobility. They are specified in the table below:

INDIVIDUAL GRANT	INDIVIDUAL SUPPORT
Student	850€ per month
	TRAVEL
Student	1,100€

5.2 Erasmus+ selected students will continue to pay fees to their sending university but will benefit from tuition waiver from their host university.

5.3 The mobility period must be carried out continuously and it must not be split into different periods.

5.4 Selected candidates accepting the scholarship will sign a scholarship contract listing their duties and responsibilities. They will be required to comply with the local admission requirements and registration procedures at the Host University.

Art. 6 Admission procedure

6.1 Application

- Prospective applicants should submit their **application form** and **required documents** (6.2) via e-mail to the address: sas@jim.kit.ac.jp **from April 10 to May 11, 2018**. Any application received after the deadline will not be accepted;
- A confirmation e-mail will be sent after the application has successfully been submitted;
- The official language of the application is *English*. At the time of application diplomas, transcripts and other official documents may be submitted in original language but they must be accompanied by an English translation. At this stage non certified translations are accepted. In case you are selected you may have to provide certified translations of all relevant documents.

6.2 Required Documentation

1. *Students* must provide the following documents:

- Copy of a valid ID card or passport;
- Copy of a proof of registration at a Master programme at the Kyoto Institute of Technology (e.g. certificate of enrollment);
- Copy of the transcripts of records, indicating university grades/marks for finished and/or cycles of study;
- Copy of official language certifications (if any) or certifications of language qualifications issued by KIT English language professors;
- Proposed Learning Agreement signed by the applicant *and* the Erasmus+ Academic Coordinator of the sending institution (*Prof. PEZZOTTI Giuseppe*);
- Curriculum Vitae (max 2 pages) in English including extracurricular activities (courses, seminars, conferences, published research, etc.) and professional experience related to the fields of knowledge of the course. Please use the European template on <https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml>;
- Motivation letter (max 2 pages) explaining the background of the candidate and the reasons for applying to the programme;
- Recommendation letters and other supporting documents in English, e.g. honours, awards, internship/work certificates, proof of disability if relevant.

Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

Art. 7 Selection process

7.1 The Selection process includes the following steps:

- a. Eligibility check by Kyoto Institute of Technology;
- b. 2-step evaluation process (pre-evaluation by Kyoto Institute of Technology Selection Committee and final evaluation by Politecnico di Torino Selection Committee) in order to guarantee maximum transparency and equal treatment in the selection procedure;
- c. Scholarships awarding.

Kyoto Institute of Technology will review the submitted applications and evaluate the technical components (eligibility requirements, full documentation, completeness and authenticity of documents attached) to identify the eligible candidates. Only valid and eligible applications will be pre-evaluated and ranked by Kyoto Institute of Technology Selection Committee and finally evaluated by the Coordinating University Selection Committees, according with the following criteria:

Type of Mobility/Criteria (o-100 points)	Academic Merit/Impact of the proposed mobility	Proposed workplan	Previous mobility experiences	Language Skills	Motivation
MA Students	35%	15%	5%	15%	30%

7.2 In the framework of Erasmus+ regulations the first criterion for selecting students must be academic merit, but with equivalent academic level, preference should be assigned to students from less advantaged socio-economic backgrounds.

7.3 The final selection decision will consider also cross-cutting evaluation criteria such as gender balance, equal opportunities and participation of disadvantaged groups (disabled students, economically disadvantaged students) providing a more equal and fair selection process.

7.4 The Partner University and/or the Coordinating University Selection Committees may decide to invite the candidates whose average score is above the threshold for a structured interview, either face-to-face or via Skype.

7.5 At the end of the selection procedure the Kyoto Institute of Technology Selection Committee will draft a ranking list of qualified candidates. A reserve list will also be defined and will include the names of eligible candidates that may be awarded a grant in case of withdrawals/drop-out of selected students or in the case of additional funding.

7.6 All applicants will be informed by e-mail of the selection results as soon as the evaluation procedure has been concluded. The final list will be also published on the Kyoto Institute of Technology website for transparency reasons.

7.7 Selected candidates will receive a **scholarship offer** and are required to **accept or reject it in written withing 7 days**. For every selected candidate who will renounce or not accept within the deadline, the Kyoto Institute of Technology will nominate a candidate from the reserve list.

Art. 8 Data protection

Information relating to individuals (personal data) is collected and used in accordance with Directive 95/46/EC of the European Parliament and of the Council of 24 October 1995 on "the protection of individuals with regard to the processing of personal data and on the free movement of such data".