

## Financial Aid for 2019 Short-Term Student Exchange Program Participants (Inbound)

### KIT Global Human Resource Development Program

#### 1. Purpose

This aid from the KIT International Exchange Promotion Fund encourages short-term student exchange between Kyoto Institute of Technology (KIT) and partner institutions.

#### 2. Eligibility

Applicants must meet all of the following criteria. Program A applicants should follow the Japan Student Services Organization (JASSO) requirements. Program B applicants have received requirement information separately.

- 1) Applicants must be enrolled in the home (partner) institution as undergraduate or graduate degree students.
- 2) Applicants must be international students from KIT partner institutions who will participate in this program at KIT for not less than a semester and not more than one year.
- 3) Applicants must arrive in Japan on a date between April 1, 2019 and March 1, 2020.
- 4) Applicants must have a GPA of 2.3 points or more for the previous academic year.
- 5) Applicants must have financial difficulty in participating in this program without this financial assistance.
- 6) Applicants must obtain a Student (*ryugaku*) Visa.
- 7) Applicants must not have other monthly financial assistance or scholarships amounting to more than the amount of the monthly KIT financial assistance.

#### 3. Application Deadlines and Acceptance/Refusal Notification

Period	Month Exchange Begins	Application Deadline	Acceptance/Refusal Notification
First Period	April 2019 to September 2019	March 7, 2019	Late March 2019
Second Period	September 2019 to March 2020	May 31, 2019	Early July 2019

#### 4. Scholarships (Funds will be granted in JPY after students arrive at KIT.)

##### Program A

[Participants in the JASSO Program: STUDENT EXCHANGE SUPPORT PROGRAM]

- Monthly scholarship payment: 80,000 yen

- JASSO Scholarship Payment Standard: Eligible exchange periods are those from 8 continuous days to those of 1 year or less. Day to month conversions for scholarship payments are as shown below. Days you are traveling are not included.

Days at KIT	Payment Month(s)
8 to 31 days	1
32 to 62 days	2
63 to 93 days	3
94 to 124 days	4
125 to 155 days	5
156 to 186 days	6
187 to 217 days	7
218 to 248 days	8
249 to 279 days	9
280 to 310 days	10
311 to 341 days	11
342 to 365 days	12

### Program B

[For participants in Special Programs]

“Special Programs” are those organized and run by the KIT International Center or an outside scholarship organization, and are only open to invited students. For monthly payment amounts and eligibility requirements, refer to the program information we sent you.

### Program C

[For participants in non-Program A, non-Program B, Programs]

- Monthly scholarship payment: 40,000 yen per month
- If the exchange period in any month is less than 14 days, no payment will be made for that month. No exchange student will receive a payment for more than 6 months. Day-month conversions for scholarship payments are as shown below. Days you are traveling are not included.

Days at KIT	Payment Month(s)
14 to 31 days	1
32 to 62 days	2
63 to 93 days	3
94 to 124 days	4
125 to 155 days	5
156 or more	6

- In the event the number of selected exchange students exceeds the number of expected students, scholarship amounts may be reduced to enable all grantees to receive funding.

## 5. Required Documents

- Application Form B-1: Log in to the online application system and click on “Scholarship” to fill out your application.
- Pre-program Questionnaire: Complete the pre-program questionnaire you received from the International Affairs Office.
- Online Application System: <https://www.international.kit.ac.jp/>  
(Use the same log-in ID and password that you used to apply to the exchange program.)

NOTE: Be sure to email Student Exchange Services at KIT International Affairs Office at [ses@jim.kit.ac.jp](mailto:ses@jim.kit.ac.jp) to inform us that your application has been submitted.

## 6. Selection

The KIT International Center will select grantees based on their applications.

## 7. Study Report Submission

One week before returning to his/her home institution, every scholarship grantee must submit the Post-program Questionnaire from the International Affairs Office and a report on what they learned. In addition, Program A participants may be required to submit a JASSO-format report.

Use the chart below to calculate your JASSO and KIT Scholarship GPA.\*

4-Level Evaluation		Excellent	Good	Pass	Fail
4-Level Evaluation		A	B	C	F
4-Level Evaluation		100-80 pts.	79-70 pts.	69-60 pts.	59-0 pts.
5-Level Evaluation	100-90 pts.	89-80 pts.	79-70 pts.	69-60 pts.	59-0 pts.
5-Level Evaluation	S	A	B	C	F
5-Level Evaluation	A	B	C	D	F
<b>JASSO and KIT Scholarship Grade Points</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

<Calculation Formula>

$[(\text{Number of grade 3 credits} \times 3) + (\text{Number of grade 2 credits} \times 2) + (\text{Number of grade 1 credits} \times 1) + (\text{Number of grade 0 credits} \times 0)] \div \text{Total Number of Credits}$

(Round to the second decimal place.)

\* If a credit system is not used at the institution concerned, convert each class to one credit.

[Contact]

Student Exchange Services  
 International Affairs Office  
 Kyoto Institute of Technology  
 TEL: +81-75-724-7126  
 E-mail: ses@jim.kit.ac.jp