

## Financial Aid for 2023 Short-Term Student Exchange Program Participants (Inbound)

### KIT Global Human Resource Development Program

Note that we will only be sending information about scholarships to eligible students. Financial aid distribution is determined by KIT. We ask you to be aware that not all applicants are awarded scholarships.

#### 1. Purpose

This aid from the KIT International Exchange Promotion Fund encourages short-term student exchange between Kyoto Institute of Technology (KIT) and partner institutions.

#### 2. Eligibility

Applicants must meet all of the following criteria.

- 1) Applicants must be enrolled in the home (partner) institution as undergraduate or graduate degree students.
- 2) Applicants must be international students from KIT partner institutions who will participate in an exchange program, joint degree program, double degree program, or multiple degree program at KIT for not more than one year.
- 3) Applicants must arrive in Japan on a date between April 1, 2023 and March 31, 2024.
- 4) Applicants must have a GPA of 2.3 points or more for the previous academic year.  
(See 8. Calculation, below)
- 5) Applicants must have financial difficulty in participating in this program without this financial assistance.
- 6) Applicants must obtain a Student (*ryugaku*) Visa.
- 7) Applicants must not have other monthly scholarships amounting to more than the amount of the monthly KIT financial assistance.

#### 3. Application Deadlines and Acceptance/Refusal Notification

Period	Month Exchange Begins	Application Deadline	Acceptance/Refusal Notification
First Period	April 2023 to September 2023	March 24, 2023	Early April 2023
Second Period	September 2023 to March 2024	May 28, 2023	Late July 2023

\*Contact the International Affairs office if you wish to begin your exchange in a month other than April or September.

#### 4. Scholarships (Funds will be granted in JPY after students arrive at KIT.)

##### [Program A]

[Participants in the JASSO Program: STUDENT EXCHANGE SUPPORT PROGRAM]

- Monthly scholarship payment: 80,000 yen
- JASSO Scholarship Payment Standard: Eligible exchange periods are those from 8 continuous days to those of 1 year or less. Day to month conversions for scholarship payments are as shown below. Days you are traveling are not included.

Days at KIT	Payment Month(s)
8 to 31 days	1
32 to 62 days	2
63 to 93 days	3
94 to 124 days	4
125 to 155 days	5
156 to 186 days	6
187 to 217 days	7
218 to 248 days	8
249 to 279 days	9
280 to 310 days	10
311 to 341 days	11
342 to 365 days	12

##### [Program B]

[For participants in programs other than the above]

- Monthly scholarship payment: 40,000 yen per month
- If the exchange period in any month is less than 14 days, no payment will be made for that month. No exchange student will receive a payment for more than 6 months.  
Day-month conversions for scholarship payments are as shown below. Days you are traveling are not included.

Days at KIT	Payment Month(s)
14 to 31 days	1
32 to 62 days	2
63 to 93 days	3

94 to 124 days	4
125 to 155 days	5
156 or more	6

- In the event the number of selected exchange students exceeds the number of expected students, scholarship amounts may be reduced to enable all grantees to receive funding.

Refer to the table below for multiple payment possibility.

Other receiving funds	Less than 40,000 yen	Between 40,000 and 80,000 yen	More than 80,000 yen
Program A	○	○	×
Program B	○	×	×

[Other]

For standard monthly scholarship payments, see the relevant program application guidelines.

## 5. Required Documents

- Application Form B-1: Log in to the online application system and click on “Scholarship” to fill out your application.
- Pre-program Questionnaire: Complete the pre-program questionnaire you received from the International Affairs office.
- Online Application System: <https://www.international.kit.ac.jp/>  
(Use the log-in ID and password that you used to apply to the exchange program.)

NOTE: Be sure to inform us that your application has been submitted. Email Student Exchange Services [ses@jim.kit.ac.jp](mailto:ses@jim.kit.ac.jp) (the KIT International Affairs office).

## 6. Selection

[Program A]

Applications most closely in line with the purposes of the program will be given priority by the faculty in charge of selection at the international center. If they receive more applications than usual, they will apply this selection standard more strictly.

[Program B]

The International Center will determine which applicants are not eligible for [Program A].

## 7. Study Report Submission

Within one week before returning to his/her home institution, every scholarship grantee must submit the Post-program Questionnaire from the International Affairs office and a report on what they learned.

In addition, [Program A] participants may be required to submit a JASSO-format report.

## 8. Calculation

Use the chart below to calculate your JASSO and KIT Scholarship GPA.\*

4-Level Evaluation		Excellent	Good	Pass	Fail
4-Level Evaluation		A	B	C	F
4-Level Evaluation		100-80 pts.	79-70 pts.	69-60 pts.	59-0 pts.
5-Level Evaluation	100-90 pts.	89-80 pts.	79-70 pts.	69-60 pts.	59-0 pts.
5-Level Evaluation	S	A	B	C	F
5-Level Evaluation	A	B	C	D	F
<b>JASSO and KIT Scholarship Grade Points</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

\* If a credit system is not used at the institution concerned, convert each class to one credit.

<Calculation Formula>

$$[(\text{Number of grade 3 credits} \times 3) + (\text{Number of grade 2 credits} \times 2) + (\text{Number of grade 1 credits} \times 1) + (\text{Number of grade 0 credits} \times 0)] \div \text{Total Number of Credits}$$

\*Note that the "KIT GPA" and the "JASSO and KIT Scholarship GPA" are calculated differently.

\*If your home institution does not use a credit system for the courses you have completed, replace the total number of subjects with the number of credits.

\*Calculate your JASSO and KIT Scholarship GPA using the transcript you submitted with your application.

[Contact]

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