

To Do List After Arriving in Japan

To do	Timeframe	Mandatory (☑) If applicable (△)	Degree student	Exchange student	IGP/DD student	Research student
1. University Procedures						
● Attend Orientation for new international students	At orientation	☑	☑	☑	☑	☑
● Attend Educational Affairs Orientation		△	☑	×	☑	×
● Attend Faculty Orientation		△	△	△	△	×
● Submit copies of your passport and residence card		☑	□	□	□	□
● Submit the Non- Disclosure and Export PLEDGE		☑	☑	☑	☑	☑
● Submit the <i>Katakana</i> Name Registration Form		☑	☑	☑	☑	☑
● Submit the Declaration regarding of the Center for Information Science's Domain		☑	☑	☑	☑	☑
● Submit the pledge		☑	Already submitted	Already submitted	Already submitted	□
● Enroll in student insurance (Gakkensai・Gakkenbai)		☑	Already submitted	□	□	□
● Complete procedures for Wi-Fi use and course registration	As soon as possible	△	□	□	□	□
● Registering Your Commute	As soon as possible	☑	☑	☑	☑	☑
● Course Registration	Specified period	☑	☑	☑	☑	×
● Applying for Bicycle Parking Permission	As soon as possible	△	□	□	□	□
● Submit a copy of your residence card (after completing procedures at the ward office)	As soon as possible	☑	☑	☑	☑	☑
2. Procedures at the Ward Office						
● Register your residence	Within 14 days after deciding where to live	☑	☑	☑	☑	☑
● Join National Health Insurance (NHI)		☑	☑	☑	☑	☑
● Join the National Pension Premium		☑	☑	☑	☑	☑
● Check and respond to letters from the ward office	As required	☑	☑	☑	☑	☑
3. Others						
● Open a Japan Post Bank (Yucho) account	As soon as possible	△	□	□	□	□
● Get a mobile phone/SIM card	No specific timeframe	△	□	□	□	□
● Buy a transportation IC card (like ICOCA)		△	□	□	□	□
● Register and get insurance if using a bicycle		△	□	□	□	□
● Check the Garbage Separation Rules		☑	☑	☑	☑	☑
● Check useful information on the KIT website	As soon as possible	△	□	□	□	□

